

Briggs District Library
St. Johns, Michigan

Circulation

Subject: Mobile Wi-Fi Hotspots

Date: June 14, 2018

The Briggs District Library offers mobile Wi-Fi hotspots as part of its This 'n That collection. The lending guidelines for mobile hotspots in this policy supersede those pertaining to the rest of the This 'n That collection, and those sections of the Overdue & Bill Notices Policy pertaining to the Unique Management Services collection agency. Patrons wishing to check out a hotspot will be asked to sign a User Agreement that will be kept on file.

- Hotspots may only be checked out to patrons who are 18 years of age or older whose card is in good standing.
- Only one hotspot may be checked out per household.
- Patrons are financially responsible for any repair or replacement charges incurred for damage to, or loss of the hotspot and/or its accessories.
- Mobile hotspots circulate for 2 weeks, and are assessed overdue fines at the rate of \$1.00 per day.
- Wireless service to the hotspot will be disabled if the hotspot is not returned on the due date.
- Hotspots must be returned to the library circulation desk during normal operating hours. To prevent a mobile hotspot from becoming damaged, a \$25.00 fee will be assessed if a hotspot is returned through a library book drop box.
- Patrons will be billed for the total replacement cost of the hotspot, plus any additional fees and late fines, when the item is 1 week overdue. Late fines will continue to accrue until the hotspot is returned, or the patron account is turned over to Unique Management Services for collection.
- When the item is 3 weeks overdue, Unique Management Services will be utilized to collect all fees due, including replacement cost, late fines, and all applicable fees.
- If experiencing technical difficulties, patrons should return the device to the library. Patrons shall not tamper with the device (hardware or software), or attempt to open, repair, or modify the device in any way.
- The Briggs District Library is not responsible for any liability, damages, or expenses resulting from the use or misuse of the device, connection of the device to other electronic devices, or data loss resulting from the use of the device.
- Mobile hotspots are not filtered. Briggs District Library is not responsible for information accessed using the device or for personal information that is shared over the Internet.